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| **Application for credit evaluation at the Department of Political Science**Application for credit evaluation refers to previous studies at a Swedish or foreign university.The application should be submitted together with necessary attachments to the student counsellors at the department. The application can also be send to: Stockholm University, Department of Political Science, Studievägledare, 106 91 Stockholm. A written decision of the application will be sent by e-mail as soon as the application has been reviewed. You can appeal against the decision to *The Higher Education Appeals Board*. The appeal should be in writing and you have to state which decision you want to appeal against, requested changes and the reasons for the changes The appeal should be sent to Swedish Higher Education Appeals Board, Stockholm University, Department of Political Science, *Studievägledare*, 106 91 Stockholm. The appeal must have been received by Stockholm University within three weeks of the date on which you were informed about the decision. Notice! * You cannot receive student aid (CSN) for transferred credits
* Transferred credits cannot be included in a degree along with courses whose content partly or completely corresponds with the content of the transferred credits.

**Personal details - applicant**

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| Name:  | Civic registration number (or T-number):  |
| Address: | Postal code  |
| Phone number:  | E-mail:  |

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| **The application refers to:**

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|  Previous studies from a Swedish university. Name of university:  |
|  Previous studies from a foreign university. Name of university and country: |
|  Previous exchange studies. Name of university, country and exchange programme: |
| I want to transfer my credits: As a part of my study program  As a free-standing course  |
| The credits should be transferred as:  A full course one/several course parts  | Degree towards which credits are to be transferred: Bachelor level Advanced level (master) |

**Previously studied courses/course parts:**

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|  | **State course name, course code, credits (e.g. högskolepoäng/ECTS) term/year and English course title** |
| 1. |  |
| 2. |  |
| 3. |  |

**Courses/course parts at Stockholm University which should correspond to previous studies stated above:**

|  |  |
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|  | **State course name, course code and credits (högskolepoäng)** |
| 1. |  |
| 2. |  |
| 3. |  |

**Attachments –** the following documents have to be submitted in order for the application to be processed: Official and original paper copies of transcript of records or equivalent in the original language which states university, date, level, credits and grades. Course syllabus including literature list from the semester when the course was taken, and when applicable, thesis. |
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