

Instructions for the internship report

The internship report is handed in to the examiner upon the completion of the internship period. The report is the basis for examination on the course “Employment preparative internship” and an approved internship report is a precondition for having the education credits for the course reported to Ladok. The internship report is marked according to a scale with two steps comprising pass or fail.

The following points should be covered by the report:

- 1) General data about the internship: name of the employer, length and grade (part-time/full time), name of the supervisor, address, telephone number, e-mail address to the supervisor.
- 2) A general presentation of the place of work and its activities.
- 3) A presentation of your position in the organisation and a description of your work tasks.
- 4) A summary of your experiences from the internship.
- 5) Reflections on the internship and the trainee post from a political science perspective.
- 6) Comments about the role of internship for your education, ie relevance for your employability etc.

The text should be a Word or Pdf document comprising 1.500-2.000 words (normally 4,5-6 pages). Examiner is Pasquale Cricenti. The report is submitted electronically to pasquale.cricenti@statsvet.su.se or sent by regular mail to the address below. Please enclose a certification from the employer that you have fulfilled the internship.

Address:
Pasquale Cricenti
Department of political science
Stockholm University
106 91 Stockholm